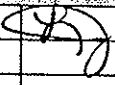


**SCHOOL BOARD OF BREVARD COUNTY
BOARD AGENDA ITEM**

AGENDA ITEM

TITLE: Purchasing Bids

CONTACT PERSON(S):	SIGNATURE	MEETING DATE(S)
Lynda L. Jones		RESOLUTION/PRESENTATION
Dr. Richard A. DiPatri		INFORMATION
		CONSENT after INFORMATION
		CONSENT w/o INFORMATION
AUTHORITY FOR ACTION:		ACTION
		PUBLIC HEARING
		February 10, 2004

SOURCE OF FUNDING

Operating - Categorical	Special Revenue - Federal	Other Sources
Operating - Grant	Special Revenue - Flood Services	Agenda item will not require the expenditure of funds
Operating - Other	Capital Projects	

*FY	AMOUNT	BUDGETED		FUND	COST CENTER	PROJECT	FUNCTION	OBJECT	PROGRAM
		YES	NO						
03	a) \$240,109.75	X		100	9380	001002	1152	000	000
03	b) \$800,000.00	X		342	9562	305690	7400	681	000
03	c) \$24,000.00	X		100	9330	001191	7200	312	000

* FY 03/04 (7/1/03-6/30/04)

RECOMMENDATION:

Re-Award the Purchasing Bids listed below:

- a) 02-015/JO – Construction Materials – Maintenance Warehouse – 2001/02, 2002/03, 2003/04
- b) 02-017/JO – Window and Store Front Systems Replacement III – Maintenance – 2001/02, 2002/03, 2003/04

Re-Award the RFP listed below:

- c) 02005/CH – State Legislative Services – 2001/02, 2002/03, 2003/04

DISCUSSION:

At the request of schools or departments, the Purchasing Department sends out requests for bids and tabulates the bids from vendors. Committees or individuals review the tabulated bids and make one of three recommendations: (1) that the low bid be accepted, (2) that a non-low bid be approved, or (3) that all bids be rejected, due to cost or not meeting specifications. If a non-low bid is recommended, justification must be provided by the persons reviewing the bids to ensure that the best product for the lowest cost is purchased.

Attached is a summary of recommendations for Bid awards.

Detail information, including tabulation of each bid can be reviewed in the School Board Office or in the Purchasing Department.

SCHOOL BOARD OF BREVARD COUNTY
PURCHASING DEPARTMENT
2700 JUDGE FRAN JAMIESON WAY
VIERA, FL 32940-6699

RFP #02005/CH – STATE LEGISLATIVE SERVICES – 2001/02, 2002/03, 2003/04

VENDOR RECOMMENDED FOR RE-AWARD

BASE AMOUNT

Vendor #203371

Mixon and Associates

\$24,000.00

SOLICITATION SUMMARY

Date Solicited: December 14, 2001

No. Firms Solicited: 70

Date Opened: January 15, 2002

Present to Board: February 10, 2004

Original Award: February 12, 2002

CONTRACT TERM:

One year from February 12, 2004.

RECOMMENDATION:

It is the recommendation of Lee Berry, Deputy Superintendent of Human Resources and the proposal evaluation committee to award to the conforming proposer in the base amount of \$24,000.00, does not include certain expenses.

ACTION BY BOARD

X Approved Recommendation(s) Above & Awarded

Meeting Date: February 10, 2004

Other _____

Lynda L. Jones
Director of Purchasing and Warehouse Services